Monday, July 12, 2021

Scott Annis

International City/County Management Association

777 North Capitol St. NE, Ste. 500

Washington, DC 20002

Theresa Perry

Interstate Renewable Energy Council

125 Wolf Road, Suite 207

Albany, NY 12205

Dear Scott Annis and Theresa Perry:

On behalf of **community name**, I am proud to announce our commitment to become a SolSmart-designated community.In partnership with the SolSmart team, **community name**’sdedicated staffmembers will work to improve solar market conditions, making it faster, easier, and more affordable for our residents and businesses to install solar energy systems. These efforts will also increase the efficiency of local processes related to solar development, which may save our local government time and money.

[OPTIONAL: SolSmart builds upon our community’s participation in **relevant proram(s) participation,** which resulted in **enter relevant outcomes**.]

**Community name** will leverage SolSmart to achieve the following goals:

* **Choose an item or enter a custom description.**
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* **Choose an item or type a custom description.**

These efforts demonstrate that our community is committed to driving continual improvement in our solar market, and in the process of doing so, all the related areas identified as community priorities in our **relevant plans or initiatives**.

In order to measure progress along the way, **Community name** will track key metrics related to solar energy deployment, such as installed solar capacity the and number of installations across sectors.

[OPTIONAL: In these efforts, we call on our residents, businesses, non-profits, and others to get involved, and we invite everyone to stay tuned by visiting **solar landing page URL**]

Inquiries related to **community name**’s SolSmart participation can be directed to **communications contact** at **E-mail address** or **phone number**.

Sincerely,

**Signed name**

**Printed name**

**Title**